





**South Georgia Technical College**

The South Georgia Technical College dining hall on the Americus Campus provides three well-balanced meals per day, Monday through Thursday when classes are in session, and also Friday through Sunday. The student center is also equipped with food and beverage vending machines.

Dining hall hours of operation for *Fall Semester 2024*, Monday- Sunday:

**Monday - Thursday**  
Breakfast: 7:00am - 8:30am  
Lunch: 11:30am - 1:30pm  
Dinner: 5:00pm - 7pm  
Fridays: Dinner ends at 6:30pm

**Friday - Sunday**  
Brunch: 11:00am - 12:30pm  
Dinner: 4:30pm - 6pm

**South Georgia Technical College**

1. Resident student will make sure no trash, food or drinks are left out in the room before leaving.
2. Residents checking out permanently will make sure all belongings are removed from the room no later than the check-out time announced.
3. Resident students should turn in their SGTC student ID card to the Vice President of Student Affairs office.
4. Resident is to leave the door locked and AC set to 73 degrees upon exiting. Please also leave the light on in the bathroom with the bathroom door open.
5. Resident must shut and lock all windows.
6. Resident is to setup the room exactly the way it was upon entering it during Check-In.

In order to prevent additional charges to your account for improperly checking out or not cleaning your residential room, the following MUST happen:



- All personal property removed from the room. (Sometimes things are left behind by accident, we will deal with these situations on a case-by-case basis).
- The room is inspected/approved by a member of the resident hall staff. If there is any damage to SGTC property and documented, additional charges may be incurred based on the amount needed to repair/replace the damaged property. This price will be based on the cost to fix or replace the items damaged/destroyed/or stolen.
- The proper check-out records are processed by the Student Affairs Office.
- If proper check-out is not achieved by the residential student, additional fees may be incurred and the resident may receive community service upon their return to housing.
- If check-out occurs after the semester check-out deadline, additional charges may be incurred. A \$20 a day fee is the standard price for additional days stayed in housing after check-out occurs.
- If a student is required to check-out of the residence hall for any type of disciplinary issue, and the room is not in the state at which the resident received it, additional charges may occur.

In order to qualify for and maintain residence in James or Martin Hall, the student must:

in at least 75% of courses face-to-face, preferably 12 credit hours, at any South Georgia Technical College campus with an occupational major in a diploma, degree, or certificate program.



- **A A** Students are prohibited from entering rooms that are not assigned to them for any reason without given strict implicant permission from the habitats of the room.
- **A A** While SGTC strives to create a safe environment in housing, some emergencies may occur. Drills will also be conducted on a regular basis. In an emergency or emergency drill, all students must comply with the directions of housing staff and officials. For fire alarms, students are expected to exit the building. For tornado alarms, students are expected to go to the appropriate interior location. Students may not return to their rooms until instructed. Evacuation routes (halls, stairways, lobbies, and lounges must remain clear of obstructions. Failing to evacuate or go to the appropriate location will lead to the conduct process and may result in a hundred \$100 fine
- **A** Failure to comply with directions of any University official, including student staff members, acting in performance of their duties and/or failure to identify oneself to these persons when requested to do so.

-   A The red moving cards provided in both James and Martin hall are to remain in the

- **A** No weapons of any kind are allowed in James or Martin Hall in accordance with Georgia Law. Within a school safety zone, any operable or inoperable object (or reasonable facsimile thereof) referenced in O.C.G.A. 16-11-127.1, including but not limited to a pistol, revolver, or any weapon designed or intended to propel a missile of any kind, any knife with a blade two or more inches in length (e.g., switchblade, ballistic knife, etc.), straight-edge razor or razor blade, any bludgeon-type instrument (e.g., blackjack, bat, or club), any flailing instrument (e.g., nun chuck or fighting chain), stun gun or taser, or weapon designed to be thrown (e.g., throwing star or oriental dart)
- Bicycles, motorcycles, scooters, hover boards, skates, skateboards and other similar items are not to be ridden or used in James or Martin Hall. These items are allowed on campus assuming you follow all state or local laws. A helmet must be worn if using a motorized bicycle/hoverboard.
- No items, other than those issued or approved by South Georgia Technical College, are to be displayed from the window. In addition, students are not allowed to enter or exit the window or throw items from their window at any time.

regulations or other institutional policies. Students should know the sanctions for violating these laws may be



violation of institutional regulations. Property confiscated during a search will be returned to the owner unless it is an illegal item such as drugs or drug paraphernalia or illegal weapon.

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- Candles, candle warmers, or incense sticks
- Fireworks, aerosol spray paint cans and solvents, and other flammable chemicals
- Any alcohol, or alcohol-related containers
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that are not made on behalf of the housing student may have significant negative impact on the room and the student's health.

Surveillance cameras are located inside and outside of the residence hall buildings and the residence hall parking areas.

These areas are patrolled by Public Safety. Should you have a concern in the vicinity of the residence hall area, write down the time, date and location and contact Campus at 229.938.2992 (office located in Hicks Hall).

### Motorized Vehicles

All resident students should register their vehicle with Campus Safety located in Hicks Hall. Resident students may not leave vehicles in the parking lot during any holiday or semester break.

**Motorized Moped, Motor Scooter, Motor Bike, Electric Bike/Scooter, ETC.**

### MOTORIZED MOPED, MOTOR SCOOTER, MOTOR BIKE, ELECTRIC BIKE/SCOOTER, ETC.

These rules apply to:

- (a) motorcycles, every motor vehicle having a seat or saddle for the use of the rider and designed to travel on not more than three wheels in contact with the ground, but excluding a tractor, all-terrain vehicle, and moped,
- (b) mopeds and motorized bicycles which include all two-wheeled motorized vehicles under 50 cc. that cannot exceed 30mph or cannot be shifted or clutched, and
- (c) motor scooters not within the definition of motorcycle.

1. A permit must be obtained for any motorcycle, moped, or motor scooter operated on campus. You can get your permit from the Office of Campus Safety located in Hicks Hall.

2. Motorcycles, mopeds, motor scooters, motor bikes, and electric bikes/scooters are prohibited from parking or being set down:

on SGTC grounds, but not limited to, cars, trucks, construction vehicles, and buses

on SGTC grounds

4. In general, **e-bikes** that do not exceed a power or engine size limits are subject to the same regulations as human-powered bicycles. They can be used on streets and on bike paths without a license or insurance. However, riders younger than 16 must wear a helmet. (Never sidewalks or on grass areas)

**E-bikes** must have an electric motor of 1,000 watts or less and maximum speed of 20 mph. Additionally, they must also be equipped with pedals like a typical bicycle.

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and authorization from the SGTC President or designee, will dictate the need and manner for the issuance of an alert.

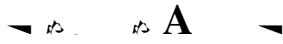


It is not possible to determine the exact date of the event.

- If there is a medical emergency call 911.
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- Use a towel, wet if possible, to cover hair and nose.
- Evacuated individuals must stay 100 feet of Student Affairs.

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Setting off a false fire alarm in the residence hall may result in immediate eviction from the residence hall. In addition, legal action may be taken.

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When a tornado warning has been issued, stay away from windows, doors and outside walls. Protect your head from falling objects or flying debris. Take cover immediately, wherever you are: (closets, interior hallways, restrooms).

One basic rule to follow wherever you are is AVOID WINDOWS. An exploding window can injure or kill. Don't take the time to open windows; get to shelter immediately.

Get into the restroom, if possible. In larger buildings, the restrooms ar



In this situation, use whatever means possible to try to restrict entry to the room, including placing furniture and equipment in front of the door, or using a belt or other item to tie the door handle to something stable.

4. Move to the point in the room that is most distant from a door entering the room from the outside or from a corridor/hallway. Do not huddle, but spread out.
5. Close blinds and drapes for concealment.
6. Turn off lights. Put cell phones on vibrate, and if communication is needed, use text messaging only.
7. Remain under lockdown until advised by South Georgia Technical College Campus Safety, College Administration, or Law Enforcement Personnel that the crisis has been resolved.
8. After the lockdown order has been lifted, faculty and staff should then attempt to restore normalcy and comfort/assist the room occupants.
9. If an assailant enters the room and you are not able to flee, you must defend yourself; consider throwing items at the person to inhibit progress.
10. Remember that every emergency situation is different and you always should use your best instincts.
11. After the emergency, use text messaging to notify your friends and family about your situation. Please try to keep cell phone lines open for emergency personnel.



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South Georgia Technical College distributes a notice of the availability of this Annual Security and Fire Safety Report by October 1st of each year to every member of the campus community. Anyone, including prospective students and employees, may obtain a copy of this report by contacting the South Georgia Technical College Campus Safety Office or by visiting their website, <https://www.southgatech.edu/wp-content/uploads/2022/09/2022-SGTC-Annual-Security-and-Fire-Safety-Report-092922.pdf>

Contact SGTC Campus Safety at 229-938-2992 (Americus Campus) or in person at the SGTC Campus Safety Office located in Hicks Hall. South Georgia Technical College (SGTC) has taken measures to ensure the safety and security of the campus community. SGTC takes great pride in ensuring the campus community is one where students, employees, and visitors can work, study, live, and enjoy all that South Georgia Technical College has to offer. A hard copy of the Annual Security and Fire Safety Report can be obtained at the Hicks Hall Student Center Campus Safety Office located at 900 South Georgia Tech Parkway, Americus, GA 31709.

Voluntary, Confidential Reporting. Reporting crimes or emergencies is voluntary and confidential. If you have any questions, please contact the Campus Safety Office at 229-938-2992. Reporting crimes or emergencies is voluntary and confidential. If you have any questions, please contact the Campus Safety Office at 229-938-2992. Reporting crimes or emergencies is voluntary and confidential. If you have any questions, please contact the Campus Safety Office at 229-938-2992.

For more information, please contact the Campus Safety Office at 229-938-2992. Reporting crimes or emergencies is voluntary and confidential. If you have any questions, please contact the Campus Safety Office at 229-938-2992.

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The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. They are as follows:

1. The right to inspect and review the student should submit to the Registrar a written request that i

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Under Section 484, subsection R of the Higher Education Act of 1998, students convicted under federal or state law for the sale or possession of drugs will have their federal financial aid eligibility suspended. This includes all federal grants, loans, federal work-study programs, and more. Students convicted of drug possession will be ineligible for one year from the date of the conviction of the first offense, two years for the second offense, and indefinitely for the third offense. Students convicted of selling drugs will be ineligible for two years from the date of the first conviction, and indefinitely for the second offense. Those who lose eligibility can regain eligibility by (1) successfully completing an approved drug rehabilitation program that complies with such criteria, as the Secretary shall prescribe in regulations for purposes of this paragraph; and includes two unannounced drug tests. (2) the student successfully passes two unannounced drug tests conducted by a drug rehabilitation program that complies

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